



Snow Country Ski Club Co-operative Ltd

AGM – Minutes – 11am - 6th May 2018

Illawarra Leagues Club, 97-99 Church St, Wollongong

1. **Accept Apologies:** Giselle Budd, Lucille Back, Frank Back and all Back Children, Rick and Michelle Boatswain, Rod and Toni McMillan, Don & Lesley Ferguson, Mark Waugh, Steve Parlor, Jen Burgess, Sebastian Marsden, Fabian & Wendy Marsden, Emily McGregor, Gavin Boyd, Mark Ward, Kevin Wood
Moved: LB Seconded: DB, Accepted

2. **Attendance:** Paul Lyth (PL), Karen Lyth (KL), Emily Lyth (EL), Michael Brannon (MB), Peter Bond (PB), David Winfield (DW), David Carr (DC), Robyn Carr (RC), Laurie Ward (LW), Jill Ward (JW), Sally Bartley (SB), David Bartley (DB), Jonathan Marsden (JM), Adam Moate (AM), Tim Hewitt (TW), Jeff Day (JD), Steve Matthews (SM), Warren Green (WG), Pat Green (PG), Liz Burgess (LB), David Boyd (DBD) George Holowinski (GB), Warren Stoye (WS), Cesia Holowinski (CH), Leicia Warren (LW), Stephen Matthews (SM), Cathryn Dorahy (CD), Rodney Leggett (RL), David Boyd (DB).
Moved: MB Seconded: JD, Accepted

3. **Confirm Minutes of the 2017 AGM:** Moved: KL Seconded: DB, Accepted

4. **Balance Sheet & Auditors Report:**
Discussion commenced by MB, overview re the operation, activity and profitability. Discussed, Membership movements, Building Levy and the consistent usage of the two lodges.
Move: LB Seconded: WG

5. **Directors Report:**
MB - Spoke re ongoing member ship drive, welcoming Cathryn Dorahy and Rod Leggett our newest members.
JDP – continues to see consistent numbers, with similar numbers for 2018, 16 athletes.
Last years 'End of Year' function best to date with 130 attendees, which also saw the inclusion of the presentation this year for sports and 'club member of the year'.



The club saw the passing of long-time members Clift Felton, Barry Simpson and Don Veness during the year, our thoughts are with their families.

MB - I would like to acknowledge a few people; Paul Lyth for his great work and commitment to the running of the club, ensuring that recent constitution updates and reporting were all brought up to date, Paul's extra work for the club resulted in him being awarded the 'Club Member of the Year'. Thanks again to Karen Lyth continuing the bookings for Smiggin's Lodge, Picking up the processing of Admin and Sub fees, the collection of the Building levy and the collection for the 'End of Year' functions. Additionally, for Karen now taking over the Jindabyne bookings.

Thanks to Helen Waite for all of her work over the last four years who is now leaving for personal reason, wishing her and the family all the best. Steven and Alison have come to us as experienced lodge managers with over 20 years-experience. The last 19 years as the lodge managers at Cronulla Lodge, big thank you to David Bartley for his great work in securing them for the upcoming season. Thanks to the building committee (Lucille Back, Adam Moate, Richard Waller and Jeff Day) for all of their continuing work on the Smiggin's Lodge Upgrade Project.

We have two directors stepping down, thank you to Sally Bartley for her great work with the Finances and having it refined and including the establishment of an operational budget. David Carr is stepping down after many years of service and contributions to the club in various roles, President, Vice President, Secretary, Registrar. His contributions to the club are many varied and wide and the club owes David a great debt of gratitude, wishing David and Robyn all the very best.

Lastly thank you to all Directors for their contributions, looking forward to another hopefully successful season and completing the Smiggin's Upgrade Project.

Moved KD Seconded: WG, Accepted

6. Question/s Relative to Reports:

LB – What does the Auditors comment in Basis of Accounting mean. MB explained that the paragraph was a legal requirement and that the information is prepared for the express purpose of providing the club members the financial position for the AGM and not for such things as a loan application etc.

SM – The Profit position hasn't gone up much, is that due to booking price increase?

MB – No, we haven't increased costs for bookings for two years, however expenses have gone up relative to the club's lodge operations. That said, Mike and Kim (Smiggin's Managers) did a

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fantastic job over their two years, reducing wastage to assist in the profitability of the Smiggin's Lodge.

SM – Members subscriptions are down, are we losing members?

MB - Current member numbers are 308, which is consistent for member numbers over the last few years. But we have seen older non-active members resigning, but the new membership drive which was largely children of current members, (25 new children members) sees an increase in subs rather than both Admin and Sub fees, as the children come under the parent Admin fee.

DC – added, currently we have 20 members who are now three years in arrears which would have an impact of the fees received. As per the club's constitution, these members will be contacted and taken off the books unless payments are received to make them financial.

GH – Cost of Energy expenses have moved down in Smiggin's and up in Jindabyne, is there a reason given the occupancy numbers?

SB – Utility costs have gone up and we may have a discrepancy in the allocation of expenses between lodges. This occurred earlier in the year and was corrected; we will check that again. When total costs are looked at across both lodges for utility expenses, there is only a minimal increase.

GH – Are we still using Electrical for all power. MB – Yes, we are, but that with our participation in the SLOPES committee we ensure that we tap into the best rates available through the increased purchasing power of multiple clubs and lodges.

GH – Can you explain the consultancy expense of \$6,800

SB – This relates to consultancy reports for the Smiggin Upgrade project incurred to date. These expenses have to be shown in the year of expenditure; however, all of the Smiggin's Upgrade Expenses are being kept in a special account line so we can follow all expenses for the project.

GH – Can you explain how you are managing the Lodge Managers wages? MB – the wages and associated contracts have been maintained with CPI increase of the last few years. Mike & Kim were offered a bonus for last year of \$1500 given their great work and expense reductions over the two seasons.

7. General Business:

MB – Smiggin's Project update, DA draft consent has been worked on by PL and AM to have many of the conditions altered or removed by the DPE, which has been accepted and is now pending the development consent being issued. The Working Committee has continued the

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Tender Process, short listing the tender submissions down to 3 tenders. Given the tenders have various differences in their submission formats, the working committee has devised a spreadsheet relevant to the full scope, materials and labour requirements which has been forward to the final 3 so that each can be compared equally.

GH – Has the working committee and board been able to reduce costs on the project to date?
PL – with AM technical knowledge and my planning and enforcement knowledge we have been able to negotiate the consent conditions and discuss with the DPE to remove or amend original requirements for Hydraulic, Structural and Geo-Technical Engineer requirements for various building stages, this has resulted in \$30K to \$50K imposition on the original consent conditions. E.g. Structural/Geotechnical Engineers to inspect and certify the new manager stairs installation, which was listed to be set at a capacity to support a high-rise building, when DPE were reminded that the support was not for a footing, but that the stairs would be supported through the deck framework above.

8. General Question Time:

SM – Jindabyne, you have lowered the surcharge which is a good and about time, what else is going to be done to increase usage?

MB – acknowledged that we need to market further, we are seeing an increase in groups using the lodge, Triathlon groups, Bike Racing groups, Fishing groups, but we need to turn our attention to this now that the Smiggin's Upgrade project is progressing to realisation.

SB – We anticipate with the increased works in Jindabyne and the mountain areas, such as the connected walking and biking tracks that we can tap into this.

SM – I am not criticising the website, but it needs to be upgraded relative to its vibrancy and appeal, is anything been done about the website.

MB – Agreed, and explained with the new booking system, it also comes with a new website, it is the boards intention to make it more current and appealing relative to its content.

DBD – Can I remind everyone that we are a not for profit organisation and not competing against commercial operators, we would lose our tax-free position.

GH – Do you foresee any structural issues with Jindabyne given the issues with Smiggin's.

MB – A lot of work has been completed at Jindabyne over the last couple of seasons which sees the lodge in a fairly good condition. As such there appears to be no further major upgrade issues with the lodge itself other than normal upkeep and maintenance.

AM – Given the current workload for Karen, is some priority going to be given to get the electronic system up and running to reduce the workload, especially given Karen also manages Admin and Subs payments, the Building Levy payments for the last two years, the end of year function and now completing the bookings for Jindabyne, it is almost a full-time job, with no payment!



MB – we are very cognisant of Karen’s workload and are ensuring that a focus is given to getting the system up and running asap. SB has indicated even though stepping down, that she is happy to assist Karen and PB with the implementation of the electronic system.

LB – Not sure if this is appropriate forum, but we have lots of people working in large organisations and we may be able to promote. Large groups using the Jindabyne Lodge last year, we experienced these groups leaving the lodge common areas in an absolute mess, can this be maybe mentioned in the Newsletters etc to remind all members. DW – having taken this portfolio over, he is renewing and implementing new signage and looking at ‘decluttering’ the common areas and streamlining of utensils etc. KL – I think with a live-in manager this will improve straightaway as per previous live in managers

9. Election of Directors:

PL – Explained board requirements as per constitution, requiring 9 directors with a 2-year tenure rotation of 5/4 directors at the end of each year, with 4 stepping down this year, only 2 current directors have indicated they are re-nominating LW & DW. With no other nominations received there is no voting required. The Board indicated it will continue to look for 2 further members with relevant experience to ensure a good cross section of experience and skills.
Moved: LB Seconded: SM, Accepted.

10. Appointment of Auditors:

MB – explained the consistency of Munro Spaul (MS) and that with SB’s involvement with our new book keeper and interactions with MS, acknowledged that there are no issues in continuing with them again.
Moved: WG Seconded: GH Accepted.

Meeting Finished 12:15pm